



2016

Meeting & Banquet Information

Waterton Rd
Stoneywood
Aberdeen
AB21 9HS

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CRAIGHAAR
HOTEL




Our stunning conference suites have pride of place in the very heart of the hotel offering high levels of comfort and sophistication.

They have free high-speed WI-FI, excellent internal acoustics and are flooded with natural day light. The temperature and air conditioning is easily controlled, ensuring that delegates are always in their comfort zone

The Donside Suite

A prestigious venue for impressive business conferences.

A very flexible space, we will be guided by your needs and design the room in the professional layout that works best for you.



The Library

Capturing the atmosphere of a private home, the library has a warm welcoming appeal.

Adorned with rich colours and fabrics the décor reflects the elegance of the hotel.

Perfect for up to 44 delegates, the boardroom table seats 22 comfortably on its largest setting.





Break out Spaces

Delegates have full use of the 4 star facilities on site.

Club Lounge

Looking for a different space to talk quietly in smaller groups? No problem.. The club lounge makes the perfect break out room.



Terrace

You also have unique access to our beautiful outdoor heated terrace area with its rolling roof. Go out at break time or even just break off outside here when the weather is nice.



Restaurant

If would like to have a meal away from your meeting room we can organise a table to be reserved for you in the restaurant. We will discuss when making the event booking and arrange the bill to go on to your main account. Subject to availability at the time of course.





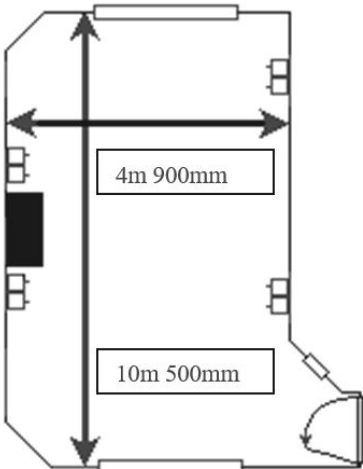
Meeting and Events Facilities

Meeting and Events—Room, layouts and capacities

Event Room	Capacity					
	Theatre	Classroom	Cabaret	Boardroom	U-Shape	Informal
The Library	40	20	-	22	-	40
Donside Suite	90	33	36	26	26	80

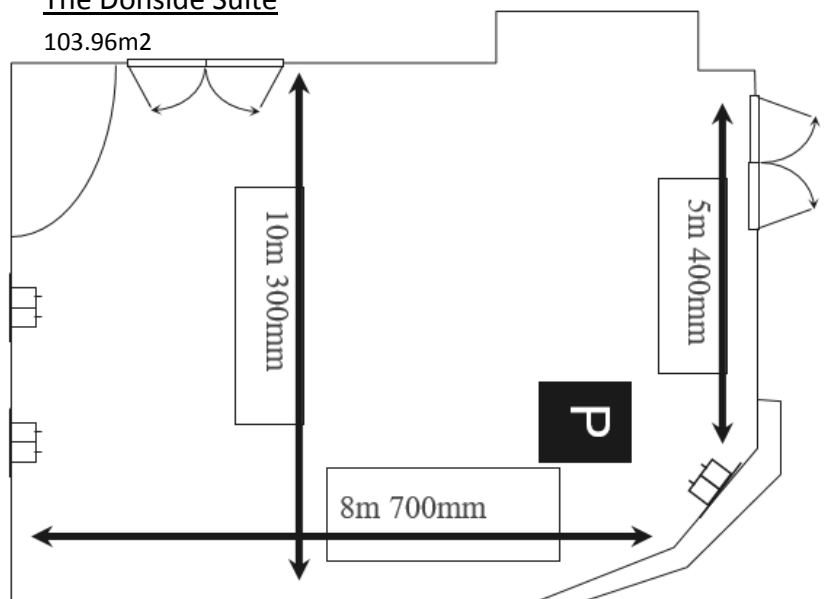
The Library

51.45m²




The Donside Suite

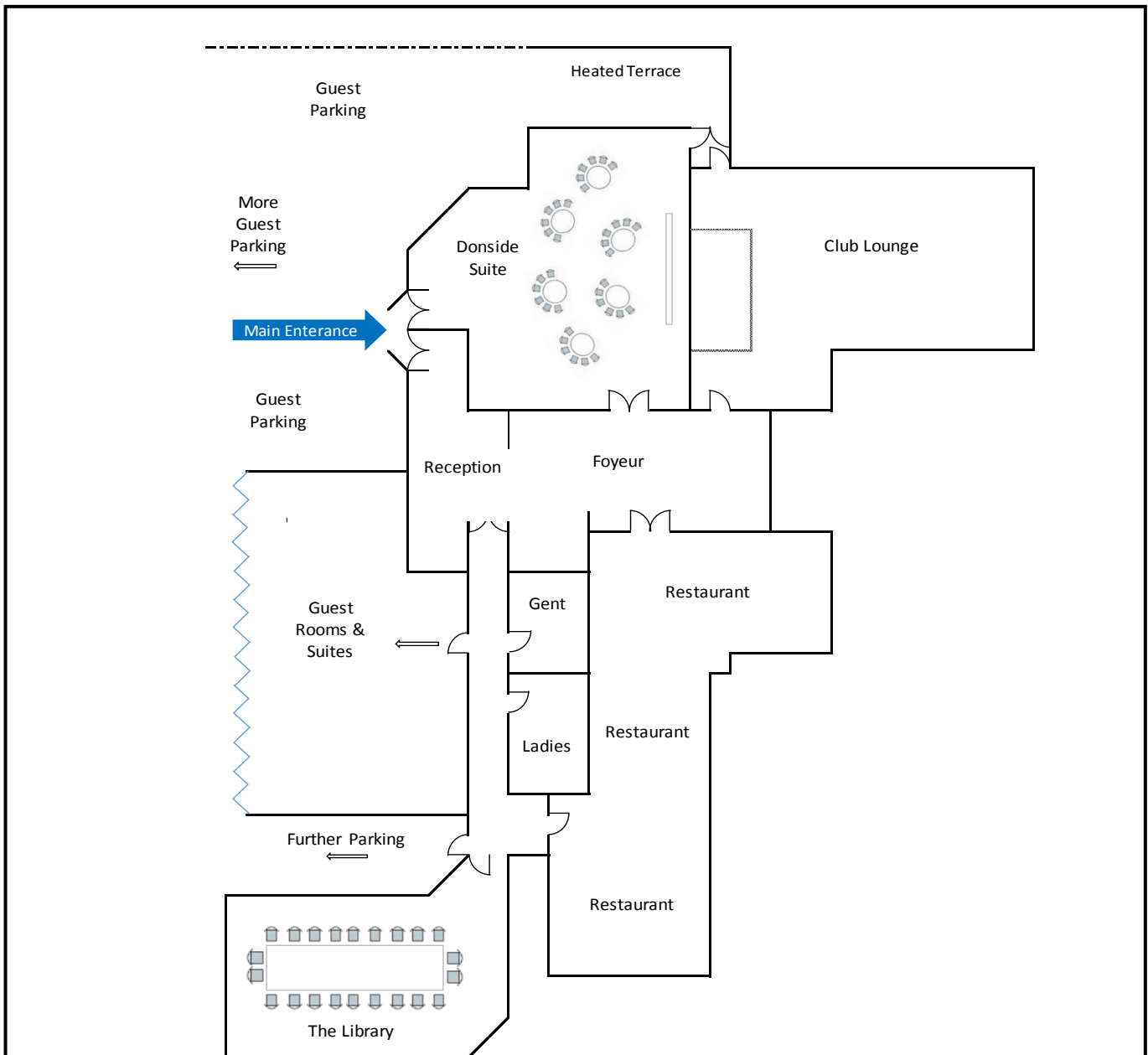
103.96m²



 = Fireplace

 = Electrical Sockets

 = Pillar





Full Day Event Packages

Option 1 £37.50 per person

- Arrival tea & coffee
- Morning tea and coffee with biscuits
- Working Lunch of your choice from below selection
- Afternoon tea and coffee with biscuits
- Room hire & VAT included

Option 2 £129.50 per person

- Arrival tea & coffee
- Morning tea and coffee with biscuits
- Working Lunch of your choice from below selection
- Afternoon tea and coffee with biscuits
- Evening meal
- Overnight Accommodation
- Room hire & VAT included
- Full Scottish Breakfast

All Meeting venues booked include the following in the room hire charge:

- Free Wifi
- Iced water topped up throughout
- Sweeties & Mints
- Cordial
- Notepads and Pens
- Screen
- Event coordinator to greet your guests and look after you throughout the day

Room hire is already included in the price of the full day packages .

<p style="text-align: center;"><u>Light Lunch A</u></p> <ul style="list-style-type: none"> • Assorted Sandwiches • Breaded Chicken Fillets; • Savoury Quiche; • Mini Margherita Pizza (v) 	<ul style="list-style-type: none"> • Smooth Mackerel Pate On oatcakes; • Vegetable Spring Rolls (v) • Fresh Fruit Kebabs (v) 	<p style="text-align: center;"><u>Light Lunch B</u></p> <ul style="list-style-type: none"> • Filo Wrapped Tiger Prawns • Crudités and Dips (v) • Traditional Wholemeal and White Sandwiches • Mini Savoury Eggs 	<ul style="list-style-type: none"> • Nachos (v) With guacamole, sour cream and cheese • Cajun Chicken Vol au Vents • Samosas (v) and minted yogurt
<p style="text-align: center;"><u>Light Lunch C</u></p> <ul style="list-style-type: none"> • Seared Chargrilled Chicken and Minute Steaks Served in a toasted Ciabatta roll • Mixed Leaves • Homemade Coleslaw • French Fries 		<p style="text-align: center;"><u>Light Lunch D</u></p> <ul style="list-style-type: none"> • Freshly Prepared Soup of the day (v) • Assorted Baguettes and Wholemeal Hoagies • Melon, Pineapple and Strawberry Kebabs (v) • Assorted Yoghurt (v) 	
<p style="text-align: center;"><u>Light Lunch E</u></p> <ul style="list-style-type: none"> • Assorted Sandwiches • Cheese Straws (v) • Jalapenos Poppers (v) With a chilli salsa • Cocktail Sausage Rolls • Haddock Goujons With tartare sauce • Savoury Quiche Lorraine • Selection of Scottish Cheeses (v) With biscuits 		<p style="text-align: center;"><u>Dietary Requirements</u></p> <p>All assorted items include gluten free and vegetarian options as standard. Any other dietary requirements will be catered for, just let us know.</p>	<p style="text-align: center;"><u>Evening Meal</u></p> <p>The evening meal from option 2 can be taken informally in the restaurant during delegates free time or as part of your event in a private room.</p>

Our day packages are based on a minimum of 8 persons for the Library and a minimum of 12 persons for the Donside Suite



Tailor Made Events

Room Hire Costs

	Library	Donside
Half Day	£110	£165.00
9am – 5pm	£160	£195.00
All Day	£195	£225.00

(see previous page for breakdown of what is included in room hire)

Catering & Equipment Bank (can be added as extras to full package also):

Tea & Coffee:	£1.95pp
Tea/Coffee & Biscuits:	£2.35pp
Tea/Coffee & homemade Shortbread	
Bacon/Sausage/Egg Rolls:	£1.95pp
Danish Pastries:	£1.95pp
Afternoon Cakes:	£1.95pp
Fruit Bowl:	£0.95pp
Sandwiches:	£5.95pp
Soup:	£3.95pp
Bottled Water:	£4.95 per litre
House Wine:	£17.50 per 750ml

<u>Finger Buffet 1 £8.95pp</u>	Savoury Quiche
Assorted Sandwiches	Chicken & Mushroom Vol au Vents
Honey Glazed Chicken Wings	Peanuts & Potato Crisps

<u>Finger Buffet 2 £9.95pp</u>	Mini Vegetable Spring Rolls (v)
Assorted Sandwiches	Savoury Quiche
Smooth Mackerel Pate on Oat-cakes	Mini Margherita Pizza (v)
Breaded Chicken Fillets (served with bbq sauce)	Melon, Pineapple & Strawberry Kebabs (v)

<u>Finger Buffet 3 £12.95pp</u>	Filo Wrapped Tiger Prawns
Assorted Sandwiches	Savoury Quiche
Tomatoes Stuffed with Local Haggis	Smooth Chicken Liver Pate en Croute
Chicken Fillets with Tikka Dip	Melon, Pineapple & Strawberry Kebabs (v)
Cheese & Biscuits	Crudities & Dips (v)

Conference Phone	£30.00 per day
PA System (2 speakers)	£72.00 per day
Microphone (Hand Held)	£30.00 per day
Microphone (Clip On)	£30.00 per day

Further Equipment available from bank on request.